

MEETING MINUTES FROM 5/19/2026

Posted May 15, 2026, at 2:00 p.m.

Notice of Public Meeting

Washington Parish Planning Commission
Regular Meeting
Washington Parish Courthouse
908 Washington Street, Franklinton, Louisiana 70438
Council Chambers
Tuesday, March 19, 2026, at 5:00 p.m.

Item No. 1: Call to Order: Commission Chairwoman Moses called the meeting to order.

Item No. 2: Invocation: The Invocation was led by Vance Rogers.

Item No. 3: Pledge of Allegiance: The Pledge was led by Troy Crain.

Item No. 4: Roll Call: Danielle Folks, Interim Clerk to the Washington Parish Council called the roll. Present were Tammy Pierce, Penny Moses, Vance Rogers, Troy Crain, and Bradley Cooper. Robert Michel and Jerome Warren were absent.

Item No. 5: Approval of Minutes: April 21, 2026, Regular Planning Commission Meeting.

Commission Chairwoman Moses: Would anyone like to come forward and speak before we vote to approve the minutes? *No one came forward.*

Commissioner Crain: As no one has come forward, I am making a motion to approve the minutes of the April 21, 2026, meeting.

Commissioner Pierce: Second.

Commission Chairwoman Moses: I have a motion by Commissioner Crain and a second by Commissioner Pierce.

Roll call of the vote as follows:

YEAS: (4) Pierce, Moses, Crain, Cooper

NAYS: ()

ABSTAIN: (1) Rogers

ABSENT: (2) Michel, Warren

Item No. 6: Old Business: None.

Parish President Ryan Seal updated that the Conditional Use Permit request for a new cell tower by Diamond Communications that was previously approved by the Planning Commission in March, was appealed and heard by the Parish Council resulting in a failed approval.

Item No. 7: New Business: Special Event Application – Dukes and Boots.

Commission Chairwoman Moses: No one is here to speak on behalf of the Special Event Application.

Director of Public Works Alex Sumrall: The applicant stated on the application that the event would be held on May 24, 2026. According to the Comprehensive Development Ordinance and the approval process, the information submitted with the application was missing the proper signage, site plan, and other items needed for approval. I spoke with the applicant, and they understood that they must attend the Planning Commission meeting and present their Special Event Request.

Commission Chairwoman Moses: Would our Parish Attorney Garver give his advice on the matter?

Attorney Garver: According to the Comprehensive Development Ordinance, for a Conditional Use Permit, the signage that must be posted 21 days before the meeting date for the public to be notified of the application and plans, so they have the opportunity to be present at the meeting and address questions and concerns. The Commission should still vote on the matter since it is on the agenda.

Commission Chairwoman Moses: Does anyone from the Commission have any comments?

Commissioner Crain: I think we should make a motion to not grant the application due to the applicants not having the proper signage, site plan, etc.

Commission Chairwoman Moses: I agree and until we have a completed permit application, we cannot give this our approval at this time. If the event does take place this weekend without approval from the Planning Commission; what would the procedure be?

Director of Public Works Alex Sumrall: The Code Enforcer would issue a cease-and-desist order and cited for violation for having the event without a permit.

Commission Chairwoman Moses: Thank you. Would anyone from the public like to come forward and speak before the Commission votes? *No one came forward.*

Commissioner Crain: As no one has come forward, I make a motion to table this matter due to incomplete application.

Commissioner Rogers: Second.

Commission Chairwoman Moses: I have a motion by Commissioner Crain and a second by Commissioner Rogers.

Roll call of the vote as follows:

YEAS: (5) Pierce, Moses, Rogers, Crain, Cooper

NAYS : ()

ABSTAIN : ()

ABSENT : (2) Michel, Warren

Commission Chairwoman Moses: I would like to ask the Commission to amend the agenda to add Item No. 7a, Trayona Williams requesting a Conditional Use Permit to set up a mobile home on her property. Would anyone from the public like to come forward and speak before the Commission votes to amend the agenda? *No one came forward.*

Commissioner Cooper: As no one has come forward, I make a motion to amend the agenda to add Item No. 7a.

Commissioner Rogers: Second.

Commission Chairwoman Moses: I have a motion by Commissioner Cooper and a second by Commissioner Rogers.

Roll call of the vote as follows:

YEAS: (5) Pierce, Moses, Rogers, Crain, Cooper

NAYS : ()

ABSTAIN : ()

ABSENT : ()

Item No. 7a : Trayona Williams: Conditional Use Permit approval for mobile home.

Trayona Williams: The Sanitation Department could not install a septic system in the past because there were three mobile homes on 2.5 acres and each mobile home requires its own acre of land per the CDO. Recently, one of the mobile homes has been moved from the property leaving only two. I am requesting approval from the Commission to give me a waiver to use the septic system that is already there for the second mobile home, as well. In the past, there was an issue with the trailer possibly being too old when it was moved to the property several years ago.

Director of Public Works Alex Sumrall: You will need to see the Sanitation Department first to get them to come out and approve for the two mobile homes on the property to tie into the same septic system. Then you can obtain the permit.

Commission Chairwoman Moses: First, go to Sanitation Department, get a letter stating the mobile home is approved to be connected to the existing mobile home's septic system.

Commissioner Crain: You also must have an installation sticker on the mobile home by a licensed mover.

Commission Chairwoman Moses: The things you must bring to the Permit Department will be a letter from the licensed mover stating where the mobile home was moved to and from along with the installation sticker. You will also need a letter of approval from the Sanitation Department.

Item No. 8: Public Participation:

Director of Economic Development D'Ann Davis gave an update of recent events regarding economic development in the parish and encouraged commissioners to keep an eye out for a survey that will be sent to them and the rest of the parish to get opinions on developing an advisory board to help with long term planning for Washington Parish economic development.

Item No. 9: Staff Reports:

Alex Sumrall commented on why the CDO and permit application process is important to follow.

Item No. 10: Commissioner's Comments:

Commissioner Crain: I am getting calls regarding solar panels on Wardline Road. Does anyone have any information on this?

Parish President Ryan Seal explained that there is talk of a plan for this but no permit has been applied for yet.

D’Ann Davis explained the details that she is aware of regarding the solar panels.

Item No. 11: Adjourn:

Commission Chairwoman Moses: May I have a motion to adjourn?

Commissioner Rogers: I make a motion to adjourn the meeting.

Commissioner Cooper: Second.

Commission Chairwoman Moses: I have a motion by Commissioner Crain and a second by Commissioner Cooper.

Roll call of the vote as follows:

YEAS: (5) Pierce, Moses, Rogers, Crain, Cooper

NAYS: ()

ABSTAIN: ()

ABSENT: (2) Michel, Warren

Commission Chairwoman Moses: Meeting adjourned.

Penny Moses, Chairwoman
Washington Parish Planning Commission

Danielle Folks, Interim Clerk
Washington Parish Council

Order of Voting

Tammy Pierce	Robert Michel
Penny Moses	Jerome Warren
Vance Rogers	Bradley Cooper

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